

SOUTH ALBURGH FIRE DISTRICT NO. 2
REGULAR MEETING
Wednesday, August 19th, 2026, at 6:00 PM

Meeting Date & Time: Wednesday, August 19th, 2026, at 6:00 PM

Meeting Location: Alburgh Town Office (Conference Room) 1 North Main St Suite 1

Prudential Committee Members Present: John Fitzgerald, Rod Will, Charlie Mackin (via zoom), Jacob Mashtare, Kathy Rochedieu (via zoom)

Absent: None.

Staff Members: Cheryl Dunn, Tax Collector; Amanda Costello, Clerk

Public Present: John Chesarek, Dan Matthesin, Alton Bruso

1. CALL TO ORDER:

The meeting was called to order by John Fitzgerald at 6:00PM.

2. ADJUSTMENT OF AGENDA:

Discuss meters.

3. VISITOR INPUT:

John Chesarek would like to verify the intention of the last minutes from June and the discussion that was held to credit users. Rod Will advises that the insertion of the presentation was never actually read or presented during the meeting. John states he had sent in an email and presented it there. John goes on to say no one questioned the presented documents prior to the June meeting. Rod Will states the passage that was inserted states phase 2 should have been paying all along including everyone in SAFD2 has to pay now if they may or may not receive water services. Which also means that owners in phase 1 should be back paying if they are hooked on after the installations. John would like the minutes amended to reflect the passage of the lawyers opinion on the credits. The consensus of the board is that John Chesarek put items in the minutes

John & Dan exited the meeting at 6:12PM.

4. APPROVAL OF MINUTES:

a. July 15, 2026 Regular Meeting

Motion by R. Will to accept the July 15, 2026, minutes with amendment to correct the accurate year at 6:14PM with a second by J. Mashtare. Motion carried unanimously.

5. TREASURER'S REPORT:

John Fitzgerald read through the August 19, 2026 Treasurer's Report. See attached to minutes.

Kathy transferred 42k from loan account to construction to account for the known value of the DirtTech and Dubois & King invoices for this meeting.

Cheryl Dunn, Tax Collection states she has collected delinquent SAFD2 taxes. \$2,072.90 in principal, \$110.04 in interest and \$158.77 in penalty.

3 Delinquent water bills collected with water principal of \$598.56 and penalty of \$71.84.

Motion by J. Fitzgerald to accept the August 19, 2026, Treasurer's Report as written at 6:21PM with a second by J. Mashtare. Motion carried unanimously.

6. OLD BUSINESS:

a. GLO (Get the Lead Out)

The draft work plan was reviewed on August 11th. Rod Will received the door knocker document to create an email thread with a service response in order to get users to self-report their private materials for the lead service inventory. Cheryl Dunn to send Rod phase 1 email contacts.

b. SAFD Phase 2 Updates

Cheryl Dunn provided the green E-911 sign for the chlorine building on Middle Road in order for delivers to be made there.

John Fitzgerald reports investigating meter options and reviewed the various bids.

Rod Will attended a partial site walk-through with Rodney James, Highway Department Road Foreman, DirtTech & Mark Vince. Road Foreman had concerns on Middle Road (Town Highway 34) and Sand Beach Road. Additional concerns on Summit Road ditching and water settling. DirtTech advised that was the topography prior to the project and would cost the SAFD2 project in order to change this.

Jacob Mashtare notes a high water valve box on Town Highway 34 and has concerns about snowmobilers in the winter affecting this infrastructure.

John states he talked to Jason Beaulac, Water Superintendent about the 13 meters that need to be replaced. Jason was working on it.

DirtTech is currently investigating and correcting two leaks on the project. They are working on the disinfecting process for state approval. Chuck from Dubois & King is out of town. Rod states the training on the chlorinator will be on August 31st.

Chuck is working to update the additional funding requested. John has not received the report. John left a message with the attorney regarding the letter about the bond, and is looking to verify the amount requested.

Current phase 2 meters are 'Census Pro' meters. Alternative bidders will need to send updates quotes to include the software, readers, and meters if SAFD2 changes from Census Pro meters. The Village & the Superintendent will be asked to weigh in on the meter purchase, since they read the meters. There are currently three bids by three different vendors with three different brands.

Kathy Rochedieu brought up the flaggers and the rock. She mentions the clause about the "District acting by and through its legislative body pursuant **** ..." Kathy clarifies that SAFD2 is requesting an increase of the State Revolving Loan funding. Chuck advises that

the application signature sheet should be signed and once approved by Eli, then SAFD2 can move forward with requesting more funding. John requests board approval to sign the signature page of the State Revolving Loan Program Funding Application. The motion will authorize the applicant (SAFD2) to furnish information, data and documents pertaining to the project as required by the State of Vermont.

Motion by R. Will to authorize Chair and Clerk to sign the State Revolving Loan Program certification page at 6:52pm with a second by K. Rochedieu. Motion passed unanimously.

Rod sent an email to phase 2 connectors about the anticipated August connection date. This date has been pushed into September. Cindy recommends not allowing residents to connect until final completion is done, however, it has also been stated by Chuck that residents can connect on substantial completion. Rod will reach out to Cindy to clarify the timeline of connections.

John Fitzgerald discussed the 420 construction days with Chuck. Chuck will follow up.

7. NEW BUSINESS:

a. Set Up Contractor Meeting Date

The main line pipe is a new type of pipe material that requires a certified contractor who can electrically fuse for wet taps. Contractors have reached out to John about wanting to connect residents. John requests a construction meeting for contractors to review the requirements and specification of the installations and excavations. Discussion of connection inspection and documentation and requirements of the connection. John to confirm what certification documentation is required for working with the new pipe material for wet taps. A discussion was had regarding SAFD2 making recommendations of potential contractors to residents who already have curb stops installed. The list may be better suited for the certified contractor who can electrically fuse for new connections. A Special Meeting will be held to discuss connection requirements. The meeting is tentatively planned for August, 25th at 6pm.

Kathy exited the meeting at 7:03PM.

8. WARRANTS FOR PAYMENT:

Chairman Fitzgerald presented the warrants for payment

Motion by J. Mashtare to pay the bills as presented at 7:36pm with a second by R. Will. Motion approved unanimously.

9. ADJOURN:

Motion by J. Fitzgerald to adjourn at 7:43PM with a second by J. Mashtare. Motion approved unanimously. Meeting adjourned by J. Fitzgerald.

Respectfully submitted,

DRAFT