

South Alburgh Fire District No. 2  
November 9, 2015  
Meeting Minutes Town of Alburgh Conference Room

Present: Prudential Committee Members Paul Hansen, John Fitzgerald, George Tulissi  
Clerk Judy Higgins  
Treasurer Richard Ernst  
Guests: Danielle James Choiniere, Lance Phelps

Meeting called to order at 6:40 pm by Chair Paul Hansen.

**AGENDA ADJUSTMENT**

Richard Ernst motioned to adjust the agenda by tabling approval of 10/19 minutes until the next regular meeting: Nov. 16th. John Fitzgerald seconded, all in favor. Motion passed.

**AMENDMENT #7 INVOICE**

Much discussion took place on how to pay the Phelps Engineering invoice of \$16,144 with a little over \$7,000 left in the project account. Some options were to just offer what was left in the account to Phelps, use funds from a different account, or take out a bond bank loan.

The district was still awaiting State approval for \$25,000 in loan forgiveness if various criteria were met, many of which had been accomplished.

Paul Hansen motioned that the committee would pay \$16,144, pending loan approval from the bond bank, if Phelps Engineering took on the paperwork to facilitate securing that loan and the \$25,000 loan forgiveness needing approval from the State. George Tulissi seconded, all in favor. Motioned carried.

**DISTRICT PROPERTY TAX**

As the district never formally approached the Town Select Board to include some form of district taxation with this year's town property tax bills, a new method will have to be figured. The listers will need to be asked to form a grand list for all 500± property owners in the district and the bills will probably be one payment due approximately in the spring. Several steps will need to be worked out, to which Judy Higgins said she could help with creating list. The district will use the revenue to put towards the first loan payment due November 2016.

**DISTRICT EXPANSION LETTERS/FORMS**

Tabled for the next meeting.

**MEETING ADJOURNED**

John Fitzgerald motioned to adjourn at 8:30 pm. Judy Higgins seconded, all in favor. Meeting adjourned.

Lance Phelps, after waiting in the lobby unbeknownst to the committee, was invited into the room to share what was decided about Amendment #7. He thanked the committee for their outcome, shared a few more words, and would work on fulfilling the engineering responsibilities.

Respectfully submitted,  
Danielle James Choiniere