

South Alburgh Fire District No. 2

Annual Meeting Minutes

June 8, 2015 at 7:00 PM

Present: Prudential Committee members Paul Hansen, Judy Higgins, and John Fitzgerald, Treasurer Dick Ernst, and Clerk Laura Buel.

Members of Public in Attendance: Alton Brusco, arrived at 7:15pm

The meeting was called to order at 7:00 pm.

The annual meeting notice was read. The meeting procedures were reviewed.

Chairman's Report:

Paul Hansen presented his Chairman's Report, June 2014-May 2015, announcing that the SAFD#2 has progressed from a committee planning to distribute water within the district to a permitted water producer in the State of Vermont. Much administrative activity occurred in the summer of 2014 as an operating procedures agreement was made with the Village of Alburgh, base water rates were determined by the Board, and the Water Ordinance was completed. On July 29, 2014 SAFD#2 received a Permit to Operate from the State of Vermont. The system was given the go-ahead to provide water to customers after it passed bacteriological testing requirements in August. Several customers connected during the end of the summer and the fall months. Over the winter the District experienced some brief boil water notices due to problems from low water usage. In February a leak occurred in the Mud Point water main, which was repaired, as was another leak which occurred in the water main on the West Shore Rd. in May. Consumer Confidence Reports were mailed to customers on May 27, 2015. SAFD#2 is currently in need of interested persons to fill officer's positions.

There were no questions.

Treasurer's Report:

Dick Ernst reviewed the financial statements in the Annual Report including the Profit and Loss statements for the Project Account and the General Operating Account, and the Balance Sheet as of May 31, 2015.

Budget for the Fiscal Year July 1, 2015 to June 30, 2016:

Dick Ernst reviewed the General Fund Budget for the Fiscal Year Ending June 30, 2016. Discussion ensued. The budget was amended to include a stipend for the officers (3 Prudential Committee members, the Treasurer, and the Clerk) of \$500.00/person for a total of \$2500.00 and also to include a 1% Capital Reserve of \$786.99. Judy Higgins moved to approve the General Fund Budget for the fiscal year ending June 30, 2016 as amended during discussion. John Fitzgerald seconded. The motion passed.

Election of Officers:

Clerk for 1 year term - Laura Buel does not want to renew her term. There were no other nominations. The position of Clerk remains open.

Treasurer for 1 year term - Judy Higgins nominated Dick Ernst for Treasurer for a 1 year term. Dick Ernst was reelected Treasurer.

Tax Collector for 1 year term - The position of Tax Collector remains open.

Election of Prudential Committee Member:

The 3-year term of Prudential Committee Member filled by John Fitzgerald is up for renewal. John Fitzgerald has chosen not to run at the present time. There were no other nominations. The 3-year term of Prudential Committee Member remains open.

Adjournment - Judy Higgins moved to adjourn at 8:25 pm. Dick Ernst seconded. The meeting was adjourned.

Respectfully submitted,
Laura Buel, Board Clerk

7/20/2015 - Accepted as written