

SOUTH ALBURGH FIRE DISTRICT NO. 2
PRUDENTIAL COMMITTEE MEETING

February 17, 2014

Present: Prudential Committee members Paul Hansen, Judy Higgins and John Fitzgerald (arrived at 7:42 pm), Treasurer Dick Ernst, Clerk Laura Buel, Phelps Engineers John Kiernan and Pasha Kozhokin.
Audience: Dick Higgins

The meeting was called to order at 7:04 pm.

Phelps Engineering Report

John Kiernan noted that to stay on tract with the construction timeline, the SAFD#2 needs to meet with the Town of Alburgh very soon to evaluate water operator costs and coordinate meter reading and and billing. We need to decide whether it makes sense to have a monthly joint water and electricity bill or to bill quarterly, which is the usual for water bills.

John Kiernan informed the Board that the water pipe construction in the right-of-way has encountered a conflict with Fairpoint utility lines. Fiber optics and phone lines in some places take up most of the right-of-way because 2 lines cross or there are three lines going through. Munson Earth-Moving is currently under discussions with Fairpoint. There is the issue of cost and getting Fairpoint to respond in a timely fashion. The decision-makers are in Maine because, as Judy noted, this part of the Vermont is serviced by the division of Fairpoint known as Fairpoint Classic. It is not part of the majority of the state that Fairpoint more recently purchased from Verizon. John said there are some places that are inconvenient for Munson to negotiate, but are possible to work through if Phelps can convince them to do it.

The end of the Phase I project includes the Alburgh Golf Link property owned by Luke Bazin, and Luke and Diane Bazin's new home, which they built higher than was anticipated. Due to the elevation of the home and the golf course there are hydraulic issues that may incur higher costs.

Phelps Engineering is busy making decisions for the installation of individual service meters. They are preparing a contract for SAFD#2 to hire a plumber for the installation of the service meters. In addition, customers who are reusing their current water service lines will need meter pits. This cost is also covered in the construction budget. Meter pits cost about \$1500 and Phelps budgeted on the assumption that half of the homeowners will need them.

John Kiernan gave us all copies of the letter to be sent out to the water customers who will be connecting. This 8-page letter describes water line connection details, the decision homeowners must make regarding whether to reuse their existing service line, lists of excavating contractors and plumbers, and a long state form for single family residences that users must complete to exempt them from needing a Water Supply and Wastewater Permit. John asked us to read through it and make

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comments on anything that is unclear or omitted. Phelps Engineering has agreed to assume the responsibility for mailing this out. Judy will forward to John the emails of users who have them, and he will mail copies out to the others.

John Kiernan and the Board arranged a tentative additional meeting to discuss and work out the Water Ordinance Regulations on Monday February 24, 2014 at 6:30 pm.

John Kiernan presented Phelps Engineering Funding Pay Request #28 for January that included three invoices totaling \$7359.46. He said they are working on Amendment #4 for Ordinance Advice and Amendment #5 for Additional Design and Bid Services, but doesn't have them ready yet.

Other Business

Prior Business

On February 3, 2014, through email deliberations, John Fitzgerald moved to pay the second quarter tax payment on the property of Peter Nietupski (WS455) of \$931.87 in return for an easement over the property for the installation of SAFD2's main water pipeline. Judy Higgins seconded the motion. The motion passed with unanimous support.

Current Business

Judy Higgins moved to amend the payment of \$931.87 to the Town of Alburgh for Peter Nietupski's second quarter property taxes to come from the project account instead of the operating account. Dick Ernst seconded the motion and it passed. The check number for this payment is #1010 from People's United Bank.

Judy moved to pay to pay Phelps Engineering Funding Pay Request #28, including invoice numbers 10419, 10420, and 10421, that total \$7359.46. Dick Ernst seconded the motion and the motion passed.

John Fitzgerald wants Phelps Engineering bills to be more specific in terms of what kind of work the hours represent.

Dick Ernst moved to approve the January 20, 2014 minutes as written. John Fitzgerald seconded the motion and it passed.

Judy moved to adjourn at 9:50 pm. Dick seconded the motion.

Respectfully Submitted,
Laura Buel, Board Clerk

4/21/2014 – Approved as written

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