

SOUTH ALBURGH FIRE DISTRICT NO. 2

P.O. Box 192  
Alburgh, Vermont 05440  
safd2@fairpoint.net

July 22, 2014

Water System Customer  
Alburgh, VT 05440

Subject: South Alburgh Fire District No. 2 Water Distribution System Service Connection

Dear Water System Customer:

The contractor installing water main along West Shore Road reached a major milestone on July 21, 2014. The water main is now installed from the intersection with Route 2 to the last property before the Isle LaMotte Bridge.

Attached is a document outlining the steps for connection to the water system. One side provides information for property owners who will have a meter within a home (heated space). The other provides information for property owners who will have a meter within a meter pit.

If you have not already done so, please contact us (or have your contractor contact us) as soon as possible to work out your connection details to the water system. We appreciate your support which has already made this project a success, and look forward to supplying you with safe and reliable drinking water this summer. You may contact us as shown below:

Contact	Organization	Email	Phone	Reason for Contact
Paul Hansen	SAFD2	safd2@fairpoint.net	(802) 309-1055	General Questions
Judy Higgins	SAFD2	safd2@fairpoint.net	(802) 796-3023	General Questions
John Fitzgerald	SAFD2	safd2@fairpoint.net	(802) 796-4255	General Questions
John Kiernan	Phelps Engineering	jkiernan@phelpseng.com	(802) 388-7829 ext. 26	Technical Questions and Water Service Coordination
Robert Clark	Phelps Engineering	rclark@phelpseng.com	(802) 388-7829 ext. 33	Technical Questions and Water Service Coordination

Sincerely,

Prudential Committee  
South Alburgh Fire District No. 2

Paul Hansen  
Judy Higgins  
John Fitzgerald

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**FOR CUSTOMERS WITH STANDARD INSTALLATION**  
*(METERS IN BASEMENT OR HEATED SPACE)*

We have reached important and long-awaited milestones for bringing the new South Alburgh Fire District No. 2 (SAFD2) community water system online. Below is a list of next steps you will need to take to complete the connection process.

1. Coordinate the services of a Vermont-licensed plumber of your choice and schedule a date and time to connect your piping inside your home. The plumber may wish to visit the site to review the materials they will need (piping, valves, expansion tank, etc.) prior to beginning installation, so allow some time for the materials to be ordered.
2. Notify Robert Clark or John Kiernan of Phelps Engineering (802-388-7829) that you have a planned date to perform the connection. SAFD2 will coordinate with the Water Operator, Jason Beaulac (who also operates the Alburgh Village Water System), so he can coordinate the SAFD2 activities.
3. At the time of connection, SAFD2 will provide your plumber with the water meter assembly, wire, and radio read module for installation. The Vermont-licensed plumber you hire will perform the connection to the system, including installation of the meter and components. You will be responsible for the cost of the plumber's services.
4. The plumber must complete the attached Customer Connection Checklist prior to finalizing the connection to the water system. You will be responsible for returning the form, completed in its entirety, to the Operator BEFORE he will turn the water on at the property's curb stop. Please note that you or an authorized representative must be at the property in order for water to be turned on.
5. Please note that your existing water source cannot be connected in any way to the new water system. The bottom of the second page is a certification from the plumber and you that no cross connection exists between your existing supply and the community water system. Customers have the option of keeping their existing supply for uses such as watering lawns and gardens or washing cars. If you choose this option, be sure to have the plumber provide a detailed sketch showing a revised piping schematic detailing how the pipes are not connected.

If you have any immediate questions prior to or during installation, please contact Robert Clark at (802) 349-2012.

Thank you for your commitment to the project and your patience during construction. We look forward to providing you with an excellent and reliable source of water.

Sincerely,

Prudential Committee  
South Alburgh Fire District No. 2

## **FOR CUSTOMERS WITH METER PIT INSTALLATION**

We have reached important and long-awaited milestones for bringing the new South Alburgh Fire District No. 2 (SAFD2) community water system online. Below is a list of next steps you will need to take to complete the connection process.

1. SAFD2's Water Operator will install the meter pit and connect the water service from the water main to the meter pit.
2. SAFD2's Water Operator will install the meter and radio read module and inform you that your property is ready to receive water service. Please note that you or an authorized representative must be at the property in order for water to be turned on.
3. Coordinate the services of an excavating contractor to either install a new water line to the building or connect your existing service line and tie-in to the installed meter pit. In all cases, the existing water supply will need to be physically disconnected from the SAFD2 Water System.
4. Notify Robert Clark or John Kiernan of Phelps Engineering (802-388-7829) that you have a planned date to perform the connection. SAFD2 will coordinate with the Water Operator, Jason Beaulac (who also operates the Alburgh Village Water System), so he can coordinate the SAFD2 activities.
5. Please note that your existing water source cannot be connected in any way to the new water system. The bottom of the second page is a certification from the plumber and you that no cross connection exists between your existing supply and the community water system. Customers have the option of keeping their existing supply for uses such as watering lawns and gardens or washing cars. If you choose this option, be sure to have the plumber provide a detailed sketch showing a revised piping schematic detailing how the pipes are not connected.

If you have any immediate questions prior to or during installation, please contact Robert Clark at (802) 349-2012.

Thank you for your commitment to the project and your patience during construction. We look forward to providing you with an excellent and reliable source of water.

Sincerely,

Prudential Committee  
South Alburgh Fire District No. 2