

SOUTH ALBURGH FIRE DISTRICT NO. 2  
REGULAR MEETING  
Monday, February 19, 2024 at 6:30 PM

Present: Prudential Committee Members John FitzGerald, Alton Bruso, Tony Speranza

Guests: Cheryl Dunn, Zoë Brosky, Kathy Rocheleau via phone

Meeting was called to order at 6:30 PM by chair John Fitzgerald.

**AGENDA ADJUSTMENTS**

The agenda did not include review of the prior month's meeting minutes. This was added before the treasurer's report. No additional adjustments were made.

**MINUTES**

Alton Bruso motioned to approve the 12/18 meeting minutes, John Fitzgerald seconded, all in favor, minutes approved.

**VISITOR INPUT**

None.

**TREASURY REPORT & WARRANTS**

Kathy Rocheleau presented the treasurer's report. Bank balances were read as of 12/31 and 1/31. Three new Phase II hookups were received. John Fitzgerald motioned to approve the December and January treasurer's report, Alton Bruso seconded, all in favor, so approved.

John Fitzgerald proposed the removal of Dick Ernst and addition of Kathy Rocheleau as a user on the SAFD2 credit card. John motioned to approve, Tony Speranza seconded, all in favor, so approved.

John Fitzgerald motioned to approve all invoices. Tony Speranza seconded the motion. All in favor, so approved.

**PHASE II UPDATES**

John Fitzgerald and Tony Speranza have arranged a meeting with Dubois & King on March 7, 2024. An easement to allow the line to go by railroad tracks has been received. In addition to this, the wetland permit and the Act 250 permit has been approved. John claims it would be more costly if any adjustments were made to the plan at this point. Tony adds that some adjustments may be made regarding the diameter of the pipe in some locations.

Tony Speranza discussed a phone call he had with Dubois & King. Below is Tony's summary from that meeting:

- Storm water & some other tasks done
- Act 250 permit working through system, public comment period ends 3/5
- VTTrans & Historic preservation (Scott Dillon) are TBD - Scott Stevens to follow up?
- Funding – Amy Galford's questions being addressed by Judy

- Multiple contracts TBD, Jon to facilitate a brief discussion
- Funding appears to be “on track”
- Bid Services (D&K) & actual time line / checkpoints need to be understood by SAFD2 Team
- Phase 2 easements complete, letter of certification – we had one exception which Scott “designed around” (HDD)
- Exception was Snedecker - they subsequently signed. We would like to change back to the original design, if able?
- This change would eliminate directional drill under Summit Road & should save \$
- Request - construction amendment ONLY, if can be accomplished without impacting schedule & save \$

Below is the agenda for the meeting with Dubois & King on March 7th:

1. 1. List & status of all milestones required to submit Phase 2 for bids – Chuck
2. 2. Detailed review & plan of remaining “open items” – responsible Team Member
3. 3. Overview & highlights of Bid Services provided – Jon or rep
4. 4. Pros & Cons of splitting bid up, suppliers & market place – Jon or rep
5. 5. Details of most recent cost analysis & funding, maintain one rate for SAFD2? – Chuck
6. 6. Funding on track, who needs to do what to complete, pay D&K & keep moving? – discussion

#### **WATER OR OPERATIONS ISSUES/PHASE III/CORRESPONDENCE/MISC**

John Fitzgerald tables the discussion for Phase III. John tables the discussion for a 5 member board until the annual meeting. Tony Speranza & Cheryl Dunn discuss acquiring a grand list of residents to make the hookup process more efficient.

#### **ADJOURN**

John Fitzgerald motioned to adjourn at 7:24. Tony Speranza seconded, all in favor. So adjourned.

Respectfully submitted,  
Zoë Brosky

*These minutes are draft only, not slated for approval until the next board meeting in March.*