

South Alburgh Fire District No. 2
December 21, 2015
Municipal Conference Room

Present: Prudential Committee members Paul Hansen & John Fitzgerald
Clerk Judy Higgins
Treasurer Richard Ernst
Admin. Assistant Danielle James Choiniere

Meeting was called to order by Chair Paul Hansen at 6:44 PM.

AGENDA ADJUSTMENT

Mention the Sensus water meter software.

APPROVAL OF MINUTES

Richard Ernst motioned to approve the minutes of 11/16/15 as written. Judy Higgins seconded, all in favor. Motion carried.

GEORGE TULISSI

George, a Prudential Committee member, passed away December 5. In his honor, the meeting members wished to donate \$100 of their own money to the Grand Isle library where his wife works. There will be advertising to fill the vacancy on the Prudential Committee.

TREASURER'S REPORT & WARRANTS

<u>People's United Bank balances as of 12/20:</u>	\$49,933.67 (Operating account)
	\$22,976.29 (Project account)
<u>NorthCountry Federal Credit Union balances as of 12/20:</u>	\$428.20 (Operating account)
	\$364.85 (Project account)
	\$58,521.22 (Regular shares)

Richard Ernst explained the district earned \$64,763 from water fees, and paid \$10,000 to Alburgh Village for purchasing the water. In this instance at least, more than ¼ of SAFD2's income was staying in the district.

\$554.40 needed to pay Admin. Assistant for one month's salary.

\$168 for sample bottles and their analysis.

\$270 to Endyne for water testing.

\$971 to VLCT for annual insurance.

Paul Hansen motioned to pay the four bills totaling \$1,963.40. John Fitzgerald seconded, all in favor. Motion carried.

GRAND LIST RECEIVED

Judy Higgins edited a Grand List for the district after receiving information from town lister Donna Bohannon. Paul Hansen asked if Two Light Lane off of Summit Road was included, but Danielle and Judy explained that they were really a part of Summit Road. There is also no current policy on whether or not to tax campgrounds, so the board will have to gauge to see if it would truly be profitable.

ENGINEERING FIRM SWITCH

Currently tabled.

DISTRICT EXPANSION MAILING

Judy Higgins compiled a list of those within the district not currently on municipal water. There are 515 properties that fit that description. The issue of printing either labels or a different way to address was explored.

KEY TO FRONT DOOR/CONFERENCE ROOM

George Tulissi was supposed to sign out the key from the municipal office, but instead it will be Richard Ernst.

JOINT MEETING WITH ALBURGH VILLAGE

The village had suggested the dates of January 4th or January 12th. The board thought the 12th was preferable.

UPDATE ON DELINQUENT TAX ACCOUNTS FROM 2012-13

No update. The 20 +/- properties still with balances can receive a bill for the past due amount with their forthcoming 2016 tax bill.

COMMUNICATING WITH PAUL WHILE AWAY

When Paul Hansen leaves for a portion of the winter, he can attend the board meetings via FaceTime on an ipad.

FLUSHING HYDRANT REPAIRS

John Beaulac will be repairing one a car had struck. Richard Ernst had contacted VLCT to see if they can work something out with the driver's insurance. The other valve, according to Jason, was OK to leave as is.

WATER SAMPLE TESTING

Paul Hansen spoke with Jason Beaulac about the district's margin between passing and failing their water testing. He explained the state of Vermont doesn't provide that sort of detail unless their fees are increased. The most recent test for coliform bacteria came back positive. Jason increased the amount of chlorine on 12/21.

AUTOMATIC FLUSHING VALVE

Paul Hansen got to view one of North Hero's valves. They cost about \$3,500, not including installation. There is a "trap" that neutralizes the chlorine before the water's expelled and eventually reaching the lake. It runs on a 9-volt battery and can be set with a timer for number of flushings (it can several flushings per day, max of 200 gallons per minute). The board will look into this further.

PHELPS ENGINEERING UPDATE

Lance Phelps is working with the state to increase our bond bank loan sufficiently to cover the \$16,000 +/- invoice to cover their final invoice. Richard Ernst has asked Lance to request an additional \$10,000 to cover other possible construction expenses, such as the automatic flushing valve. The district should still be getting the \$25,000 in loan forgiveness.

AUDIT

Treasurer Richard Ernst has been working on getting Sullivan Powers & Company the information they need. It should be completed in January.

COMBINING BANK ACCOUNTS

Richard Ernst had a resolution from People's United Bank that needed to be signed and notarized in order to open a savings account at People's United into which we would move the funds in our saving account at NorthCountry Federal Credit Union. Judy Higgins motioned to sign the required documents, John Fitzgerald seconded, all in favor. Motion carried. Danielle James Choiniere notarized the papers. The motion to close the accounts at the credit union was made at the 11/19 meeting.

VISITOR INPUT

No visitors to offer input.

MEETING ADJOURNED

Paul Hansen motioned to adjourn meeting at 8:46 PM. John Fitzgerald seconded. All in favor. Motion passed.

Respectfully submitted,
Danielle James Choiniere