

SOUTH ALBURGH FIRE DISTRICT NO. 2 REGULAR MEETING

Monday, May 15, 2017

6:30 PM

Alburgh Town Conference Room

Present: Prudential Committee Members John Fitzgerald, Alton Bruso

Treasurer Richard Ernst

Admin. Assistant Danielle James Choiniere

Guests Darwin Cameron, Judy Higgins

Meeting was called to order at 6:32 PM by Chair John Fitzgerald.

AGENDA ADJUSTMENTS

Danielle had a delinquent tax list to share. Judy asked to add planning for 2018 annual meeting.

APPROVAL OF MINUTES

Richard brought up some typos and grammatical errors. Alton motioned to accept both sets of minutes from 4/17 & 4/20 as amended, Richard seconded, all in favor. So approved.

VISITOR INPUT

Darwin mentioned not bringing water down Route 129 aka "the swamp" as there are not that many people and it would be expensive. He recommended Route 2. Richard said not that many people were as interested in Route 2 back in the day. John mentioned a survey that was sent out last year and that calling those who didn't respond may be in order.

TREASURER'S REPORT / INVOICES

<u>People's United Bank</u>	\$46,445.09 (Operating Account)
	\$1,002.66 (Project Account)
	\$13,448.73 (Savings/Capital Funds)
<u>NorthCountry Federal Credit Union</u>	\$85,063.27 (Savings/Capital Funds)
	\$52.17 (Regular Shares)

Alton motioned to accept Treasurer's Report. John seconded, all in favor. Motion carried.

\$310.48: Admin Assistant's paycheck for April

\$64.77: IRS for tax withholding on April paycheck

\$12.87: Quarterly Vermont Withholding Tax

Alton motioned to approve bills totaling **\$388.12**. John seconded, all in favor. Motion carried. Before the end of the fiscal year, John reminded the treasurer to move 2% of operating account funds to reserve funds as recommended by the state of Vermont.

WATER / OPERATIONS / CORRESPONDENCE / MISC

Taxation Time Frame- will not sync with the Town's due date next year. Bills can be prepared in March to send in April; otherwise to be decided.

WS359- The property owners paid one hook-up for two ERUs, but a similar arrangement was done in the past, so the board decided not to pursue this matter further.

WS377- John reminded the excavating company who installed the pipeline to have it inspected by Jason Beaulac. It is a seasonal resident with a meter pit. Danielle was asked to see if this property has an exemption form filed in the Town's land records.

Richard wanted to update signers on the district's bank accounts, as they were outdated. Alton motioned for Richard Ernst and John Fitzgerald to be the two signers on the bank accounts, and subtract signers Judy Higgins and Paul Hansen. John seconded, all in favor. Motion carried.

2017-18 PROPOSED BUDGET

Judy Higgins, in combination with Richard, did tremendous work on the proposed budget for 2017-18. Each line item was looked over, as well as the expenditures and revenues of current fiscal year 2016-17. The district was about \$12,000 "in the red" which could be adjusted for each year rather than trying to recoup losses in one year. Judy recommended pursuing delinquent water and taxes for their lost revenues, with the option to lower some budget items if the board and voters so choose.

Alton motioned to accept the proposed budget rates of \$974.87 in annual water debt service, \$6.33 per 1,000 gallons of water use, and a tax rate .009 per \$100 of assessed value. John seconded, all in favor. Motion carried.

TABLED ISSUES

Most remained tabled. The board wanted to hear word about their grant application to facilitate possible expansion.

AGENDA ADJUSTMENTS

Judy reiterated to start the budget process earlier. Danielle passed out the delinquent tax list.

ADJOURN

Alton motioned to adjourn the meeting at 9:22 PM. John seconded, all in favor. Meeting adjourned.

These are draft minutes not scheduled for approval until the next regular meeting of June 19th.

Respectfully submitted,
Danielle James Choiniere