

SOUTH ALBURGH FIRE DISTRICT NO. 2 REGULAR MEETING

Monday, December 15, 2014
7:00 PM
Alburgh Town Conference Room

1. Call to Order
2. Agenda Review
3. Approval of Minutes
4. Treasurer's Report and Warrants
5. Operating and Administrative Issues
 - a) Bacteriological Sampling Issues and Plan
 - b) Billing Issues
 - i. NEMRC and Meter Reader Update
 - ii. Postage and Envelopes
 - iii. Deposit Info For Village
 - iv. Usage Caused By Homeowner Supply Line Leak
 - v. Customer Notification, including new customer email address
 - vi. Active Connections and Special Billing
 - vii. Late Bill Collections
 - c) Special / Boil Water Notification Protocol
6. Single Audit
7. Recording Easements
8. Ongoing Meeting Date and Time
9. Phelps Project Report
 - a) Status of Connections
 - o Meters Installed
 - o Status of Individual Homeowner Exemptions
 - b) Project Funding
 - o Estimate to Complete
 - o Total Project Costs and DWSRF Loan Amendment Request
 - o Small Purchase Request – Small Tools
 - o Discussion of Additional Design Services (previously approved by SAFD2)
 - o Approach for Reimbursement of Water Meter Installations
10. Homeowner Meter Pit Placement Issue – Is it resolved?
11. Debit Card Protocol
12. Property Tax Billing
13. Public Comment
14. Adjourn Meeting