

SOUTH ALBURGH FIRE DISTRICT NO. 2 REGULAR MEETING

Monday, November 17, 2014
7:00 PM
Alburgh Town Conference Room

1. Call to Order
2. Agenda Review
3. Approval of Minutes
 - *Action: Discussion and Vote*
4. Treasurer's Report and Warrants
 - *Action: Discussion and Vote*
5. Interim Financing Loan Approval
6. Planning for Transition to Operations
 - a) Review of Bacteriological Testing Results, Discussion of Next Steps to Address Issue
 - b) Coordination with Alburgh Village
 - o Billing
 - i. NEMRC and Meter Reader training and setup (Meeting cancelled, needs to be rescheduled)
 - ii. Schedule
 - iii. Active connections and special billing
 - o Administrative and technical task procedures and responsibilities
 - *Action: Discussion and Assign Tasks*
7. Phelps Project/Construction Progress Report
 - a) Final Completion Achieved
 - b) Additional Service Work is Completed
 - c) Status of Connections
 - o Properties Connected
 - o Meters Installed
 - o Status of Individual Homeowner Exemptions
 - d) Project Funding
 - o Estimate to Complete
 - o Total Project Costs and DWSRF Loan Amendment Request
 - o Single Audit
 - o Small Purchase Request – Small Tools
 - o Status of State Approval of Phelps Amendment No. 4
 - o Discussion of Additional Design Services (previously approved by SAFD2)
 - o Funding Pay Request 37
 - o Approach for Reimbursement of Water Meter Installations
8. Public Comment
9. Adjourn Meeting