

SOUTH ALBURGH FIRE DISTRICT NO. 2
REGULAR MEETING
Monday, December 17, 2018 at 6:30 PM
Alburgh Municipal Conference Room

Present: Prudential Committee Members Alton Brusco, John Fitzgerald and Tony Speranza
Treasurer Richard Ernst
Admin. Assistant Danielle James Choiniere

Meeting was called to order at 6:35 PM by Chair John Fitzgerald.

AGENDA ADJUSTMENTS

A spot on the agenda was placed for DuBois & King engineers but they were not attending and were removed from the agenda.

APPROVAL OF MINUTES

Richard Ernst motioned to approve the minutes of 11/19/18. Alton Brusco questioned the use of "fewer homes" on Route 129 in the minutes as he didn't feel that was the case. Danielle can amend to say "fewer homes interested in water per the 2016 survey". Tony Speranza seconded, all in favor. So approved.

VISITOR INPUT

None.

TREASURER'S REPORT / WARRANT

Discussion on the big difference between water billed by Alburgh Village and what was actually billed to SAFD2 users occurred. Richard Ernst, who often checks the master meter, said it appeared to be working in sync now. The board had also suggested to the treasurer to place more money in CDs at NorthCountry Federal Credit Union so long as the various funds remained distinct from others. Alton Brusco motioned to approve treasurer's report. Tony Speranza seconded, all in favor. So approved.

<u>People's United Bank</u>	\$20,728.15 (Operating Account) \$2,908.18 (Project Account) \$18,466.26 (Savings/Capital Funds)
<u>NorthCountry Federal Credit Union</u>	\$86,575.79 (Savings/Capital Funds) \$4,548.50 (Regular Shares)

\$360.66 Admin Assistant's paycheck for December
\$13.08 to reimburse John Fitzgerald for mailing
\$1249 to PACIF 2019 insurance

John Fitzgerald motioned to approve invoices totaling **\$1622.74**. Alton Brusco seconded, all in favor. Motion carried.

WATER OR OPERATIONS ISSUES/ CORRESPONDANCE/ MISC

New allocation request for WS325 approved with the conditions they pay the remaining \$1500 at hook up as well as have a completed Exemption Form filled out.

The board conversed on the two main routes being proposed for expansion: Middle Road then south, or picking up the line ending on Route 129. Archaeological studies and permitting have not been done on Middle Road, unlike Route 129. And the Middle Road route is longer and would be more expensive to fund. Fewer homes of connection interest are along Route 129 with several private roads not known to want or fund municipal water. Tony Speranza took notes on the board's primary concerns and questions and will visit engineer Charles Goodling.

The tone of some members of the board didn't want the project to sit idle while awaiting grant results. Tony Speranza motioned to recognize using DuBois & King to try and capture the most grant funds available and spend some money, within scope, to keep the project rolling this winter. John Fitzgerald seconded, all in favor. Motion carried.

Danielle updated the board on tax and water delinquent accounts and asked if there was a minimum past-due amount to bill for. John Fitzgerald motioned to send delinquent notices to accounts with a \$5 minimum balance. Alton Brusco seconded, all in favor. Motion carried.

ADJOURN

Alton Brusco motioned to adjourn meeting at 8:50 PM. John Fitzgerald seconded, all in favor. Meeting adjourned.

Respectfully submitted,
Danielle James Choiniere

These minutes are draft only, not slated for approval until the next board meeting of January 21, 2019.