

SOUTH ALBURGH FIRE DISTRICT NO. 2

REGULAR MEETING

Monday, November 15 at 6:30 PM

Present: Prudential Committee Members John Fitzgerald, Alton Bruso, Tony Speranza  
Admin. Assistant Danielle James Choiniere  
Treasurer Richard Ernst

Guests: Tom Jacobsen

Meeting was called to order at 6:35 PM by Chair John Fitzgerald.

**AGENDA ADJUSTMENTS**

None.

**MINUTES**

John Fitzgerald motioned to approve September's minutes. Tony Speranza seconded, all in favor. So approved.

**VISITOR INPUT**

None.

**TREASURER'S WARRANT & REPORT**

Alton Bruso motioned to approve Treasurer's Report. John Fitzgerald seconded, all in favor. So approved.

**\$360.66** Admin Assistant's paycheck

**\$2,963.78** to Village of Alburgh for water

**\$395** to Endyne for water testing (some annual)

**\$150** to EJ Prescot for tech support for the meter reader

**\$89.67** to reimburse John Fitzgerald for new batteries for meter reader

**\$6,979.70** DuBois and King for final design work

John Fitzgerald motioned to approve the above items. Tony Speranza seconded, all in favor. So voted.

**PHASE II UPDATES**

John Fitzgerald found some easements previously done for Phase I but not recorded within town land records. Several more permanent and temporary easements are needed. Tom Jacobsen helped with finding and understanding state statutes. SAFD2's attorney offered to draft new easement templates or use the old ones, though he favored updating them. The board was unsure if temporary easements were needed were required for final design completion. The board wanted to issue a new newsletter to advertise the project updates and have a Zoom meeting between the public and engineers. It was slated for December but January may be more feasible.

**WATER OR OPERATIONS ISSUES/ CORRESPONDANCE/ MISC**

Jason Beaulac will be doing water flushing within the next couple of weeks. Board to take a look at its connection forms et al to see if anything needs updating.

The website is also down, Danielle will troubleshoot.

**ADJOURN**

John Fitzgerald motioned to adjourn at 8:55 PM. Alton Bruso seconded, all in favor. So adjourned.

Respectfully submitted,  
Danielle James Choiniere

### Action Items for Next Meeting:

- Finish newsletter and circulate
- Easements
- Go over connection forms to update
- Delinquent list for board members
- Fix website

*These minutes are draft only, not slated for approval until the next board meeting in December.*