

SOUTH ALBURGH FIRE DISTRICT NO. 2
REGULAR MEETING
Monday, October 18 at 6:30 PM

Present: Prudential Committee Members John Fitzgerald, Alton Brusco, Tony Speranza via phone
Admin. Assistant Danielle James Choiniere
Treasurer Richard Ernst

Guests: Tom Jacobsen

Meeting was called to order at 6:28 PM by Chair John Fitzgerald.

AGENDA ADJUSTMENTS

WS181 water connection.

MINUTES

Alton Brusco motioned to approve September's minutes. John Fitzgerald seconded, all in favor. So approved.

VISITOR INPUT

None.

TREASURER'S WARRANT & REPORT

\$360.66 Admin Assistant's paycheck
\$9,753.70 to DuBois and King for final design work

John Fitzgerald motioned to approve the above items. Tony Speranza seconded, all in favor. So voted.

Alton Brusco asked what we going to do with capital expense funds, moneys earned from connection fees. The treasurer explained it was safety money and when applying for grants or loans, gives the impression the district is fiscally responsible. Alton said grant or loan personnel would ask why a board needs money when they have some stockpiled. Chair John Fitzgerald said the capital expense account is small potatoes compared to what project upgrades cost.

PHASE II UPDATES

John Fitzgerald checked the easement process in Phase I and doesn't recall the task of asking for them from homeowners being a board responsibility. It was Phelps Engineering. He is going to touch base with the engineers to see if the final design hinges on these easements or not.

WATER OR OPERATIONS ISSUES/ CORRESPONDANCE/ MISC

The board had no issue with a Phase I connection on WS181, though they will officially sign the form when an exemption form is completed by a licensed designer and recorded in the municipal office. Their well went dry and they need water ASAP. The board has never viewed paperwork supposed to be completed by the superintendent from new connections.

ADJOURN

John Fitzgerald motioned to adjourn at 7:40 PM. Alton Brusco seconded, all in favor. So adjourned.

Respectfully submitted,
Danielle James Choiniere

Action Items:

- Talk to Jason Beaulac about connection forms he's supposed to fill out with each.
- Easements

These minutes are draft only, not slated for approval until the next board meeting in November.