

SOUTH ALBURGH FIRE DISTRICT NO. 2
REGULAR MEETING
Monday, January 16, 2022 at 6:30 PM

Present: Prudential Committee Members John Fitzgerald, Alton Bruso, Tony Speranza
Treasurer Richard Ernst
Admin. Assistant Danielle James Choiniere

Guests: Tom Jacobsen via phone

Meeting was called to order at 6:30 PM by Chair John Fitzgerald.

AGENDA ADJUSTMENTS

Under Operations, the board wanted to talk about QuickBooks.

MINUTES

Alton Bruso motioned to approve 12/19 minutes, John Fitzgerald seconded, all in favor. So approved.

VISITOR INPUT

Tony Speranza asked Tom Jacobsen if he had received the recently emailed newsletter and had any feedback. Tom recommended pushing for sign-ups and circulate more copies, either hard or soft.

TREASURER'S WARRANT & REPORT

Treasurer Ernst had made some progress with account access between the two banks. The warrants were \$360.66 for admin assistant pay, \$25 for Endyne labs for usual water testing, \$240 for the Town of Alburgh for recording easements, \$342.50 to VLCT for quarterly insurance, \$901.61 to ACS Aviator for easement work and resulting correspondence.

John Fitzgerald motioned to accept warrants and pay \$1,869.77. Alton Bruso seconded. Tony Speranza recused himself as one of the payees. Majority approved, so carried.

PHASE II UPDATES

Tony Speranza had a sheet of notes he'd made on chloramines, that state rules requiring hearings, meetings and things which would further extend the project. Recommended to stick with booster station design.

Tony Speranza motioned to give this committee pre-authorization to exchange an amount up to the cost of a connection for a necessary easement. Not applicable for inactive accounts and subject to debt service. John Fitzgerald seconded. Alton Bruso abstained. Motion passed by John Fitzgerald and Tony Speranza.

WATER OR OPERATIONS ISSUES/ PHASE III/ CORRESPONDANCE/ MISC

John Fitzgerald motioned to purchase QuickBooks Online for accounting purposes. Tony Speranza seconded, all in favor. So approved. User costs were about \$15 per month, not including initial bank integration, imports, training, etc.

ADJOURN

John Fitzgerald motioned to adjourn at 8:48 PM. Alton Bruso seconded, all in favor. So adjourned.

Respectfully submitted,
Danielle James Choiniere

These minutes are draft only, not slated for approval until the next board meeting in February.